

GENERAL INSTRUCTIONS

1. Important Dates:

- Commencement of sale of application form 1.11.2011
- Last date of sale of application form 29.11.2011(UP to 3.00PM)
- Last date of receipt of filled in application forms 30.11.2011(Up to 5.00 PM)

2. Cost of Application forms:

- a) By hand Rs. 1000/- (Rs. 750/- for ST & SC candidates)
- b) By post Rs. 1100/- (Rs. 850/- for ST & SC candidates)
- c) Down loaded form Rs. 1000/- (Rs. 750/- for ST & SC candidates)

3. Qualification and Experience

Details of required Qualification and Experience for the posts of Professor, Reader and Lecturer in different disciplines will be as prescribed by the UGC vide its Regulation No. F-3-1/2009 Dated 30th June, 2010. However, the minimum requirement shall be a good academic record, 55% marks (or an equivalent grade in a point Scale wherever grading is followed) at the Master's Degree level and qualifying in the National Eligibility Test (NET) or an accredited test (State Level Eligibility Test-SLET/SET) shall remain for the appointment of Lecturer.

ii) NET/SLET/SET shall remain the minimum eligibility condition for recruitment and appointment of Lecturer in Universities

Provided that candidates who are or have been awarded a Ph.D Degree in accordance with the UGC (minimum Standard and procedure for award of Ph.D Degree) Regulations 2009, shall be exempted from the requirement of the minimum eligibility conditions of NET/SLET/SET for requirement and appointment of Lecturer in the Universities.

iii) NET/SLET/SET shall not be required for such Masters Degree Programmes in disciplines for which NET/SLET/SET accredited test is not conducted.

iv) A minimum 55% marks (or an equivalent grade in a point scale wherever grading system is followed) will be required at the Master's level for those recruited as teachers at any level from industries and research institutions and at the entry level of Lecturer.

v) A relaxation of 5% may be provided at the Graduate and Master's level for the Scheduled Caste/Scheduled Tribe/Differently abled (physically and visually differently abled) categories for the purpose of eligibility and for assessing good academic record during direct recruitments of teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale where grading is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace marks procedures.

vi) A relaxation of 5% shall be provided, from 55% to 50% of the marks to the Ph.D Degree holders, who have obtained their Master's Degree prior to 19th September, 1991.

vii) The Ph.D Degree shall be a mandatory qualification for the appointment of Professors and for promotion as Professors

viii) The Ph. D Degree shall be a mandatory qualification for all candidates to be appointed as Reader through direct recruitment

ix) The Period of time taken by candidates to acquire M.Phil and/ or Ph.D Degree shall not be considered as teaching / research experience to be claimed to the teaching position.

x) " B" Grade in the 7 points scale with letter grade O,A,B,C,D E & F shall be regarded as equivalent of 55% wherever the grading system is followed.

4. Scales of pay:

As per revised UGC scales of pay and as adopted by the Government of Odisha in Higher Education Department Notification No.I-HE-UA-5/2009/34492/HE Dated 14.12.2009.

Professor: Rs. 37,400-67,000 + AGP 10,000/-
 Reader : Rs. 15,600-39,100 + AGP 7,000/-
 Lecturer: Rs. 15,600- 39,100 + AGP 6,000/-
 (With D.A. HRA as admissible to the State Govt. employees from time to time)

5. Age Limit

The age limit for the posts of Lecturer shall be the same as applicable to the Odisha State Government Servants. However, the upper age limit can be relaxed in case of deserving candidates.

The age of retirement shall be sixty years. Hence, the candidates for different categories of posts should be well within that age to serve the University for a reasonable period before retirement.

6. Availability of Application form

i) The Prescribed application form can be downloaded from the Utkal University of Culture website www.uuc.ac.in . The Candidates submitting the downloaded application must pay the prescribed application fee as per the details given above, failing which their application shall not be considered.

ii) The prescribed application form can be collected by post on payment of required fees as per the details given above.

iii) Application form can be obtained in person on payment of the prescribed fee in shape of Bank challan or Bank Draft during office hours. Payment of fees can be deposited in shape of challan.

7. Mode of Payment of Application fee:

Payment of application fee may be paid in shape of account payee demand Draft drawn in favour of "Utkal University of Culture", payable at Bhubaneswar or in shape of Challan in Bank of India, Kharvela Nagar Branch, Bhubaneswar in University Account No. 511210210000012.

8. Submission of filled in Application forms:

Applicants should submit seven sets of the applications duly filled in by the candidate along with copies of the academic certificates, mark lists and research publications and books (seven copies each), payment proof etc. so as to reach the undersigned **on or before 30th November, 2011**. Applications received beyond the last date will not be entertained under any circumstances. The University shall not be responsible for postal delay.

ii) Candidates must enclose separate certificates in support of the number of years of P.G. Degree, Honours and /or General teaching experience reflecting the period with date and also Institutions.

iii) Candidates interested to apply for more than one post, shall apply separately indicating the name of posts for which it is applied

iv) The Envelope containing the filled in application form and other relevant documents should be **superscripted for the post applied for**.

9. Submission of application through proper Channel

i) One set of application may be forwarded through proper channel with NOC from the employer for those who are already in service within the prescribed time limit. Six other copies may be sent as Advance Copy. In case the application is not received through proper channel/ with NOC by the time the University decided to issue Call letters, the candidate shall not be called for interview.

ii) In-service candidates are advised to request their employer or organization to send five years of CC Rolls (2005-2006 onwards) to the Registrar of Utkal University of Culture confidentially. In case the University does not receive the CCRs at least before three days of the interview, the candidates shall lose the credit towards CCRs as provided in the UGC guidelines.

10. Government servants will not be accepted on deputation on Foreign Service terms and conditions, if selected.

11. Production of Original Certificates for verification

i) Candidates are required to produce their original certificates/ testimonials for verification at the time of interview.

ii) ST/SC and other reserved category candidates must furnish the relevant Certificate issued by the competent authority.

12. Payment of T.A. and DA for attending interview

No T A and DA will be paid to the Candidates for appearing at the interview. However, SC/ST Candidates will be paid TA for attending interview as per the provisions contained in “ The Orissa Reservation of Vacancies in posts and Services (for SC & ST) Rules, 1976”.

13. Joining of Selected Candidates:

Selected candidates will be required to join within one month from the date of issue of the appointment order unless otherwise specified or permitted. However, under no circumstances extension of time for joining shall exceed ninety days from the date of issue of the appointment order.

Other Conditions

14. The UGC nomenclature of Assistant Professor, Associate Professor shall be treated as equivalent with that of Lecturer and Reader respectively
15. The medium of teaching in the University shall be English and/ or Oriya
16. Incomplete forms and forms received after due date shall summarily be rejected
17. All correspondence relating to the appointment shall be made to the Registrar, Utkal University of Culture, Sardar Patel Hall Complex, Unit-II, Bhubaneswar-751 009 by designation. No correspondence will be entertained by name.
18. Issue of this advertisement does not make it binding on the part of the University to make appointment.
19. The University reserves the right to accept single application in any discipline, if the candidate is otherwise found suitable.

20. The University reserves the right to call only the selected candidates as decided by it for appearing at the interview and complete the process of recruitment at its own discretions/convenience. The University also reserves the right to cancel any or all the applications without assigning any reasons thereof. The University reserves the right to change/alter/modify the terms and conditions so fixed for this recruitment at its own discretion.
21. All advertisements made earlier for Guest Faculty/Permanent Faculty stand cancelled. The candidates who have applied earlier in response to any advertisement of the University are required to make fresh application giving up-to-date biodata.
22. All disputes arising out of recruitment are subject to the jurisdiction of Hon'ble High Court of Odisha.

Registrar
Utkal University of Culture